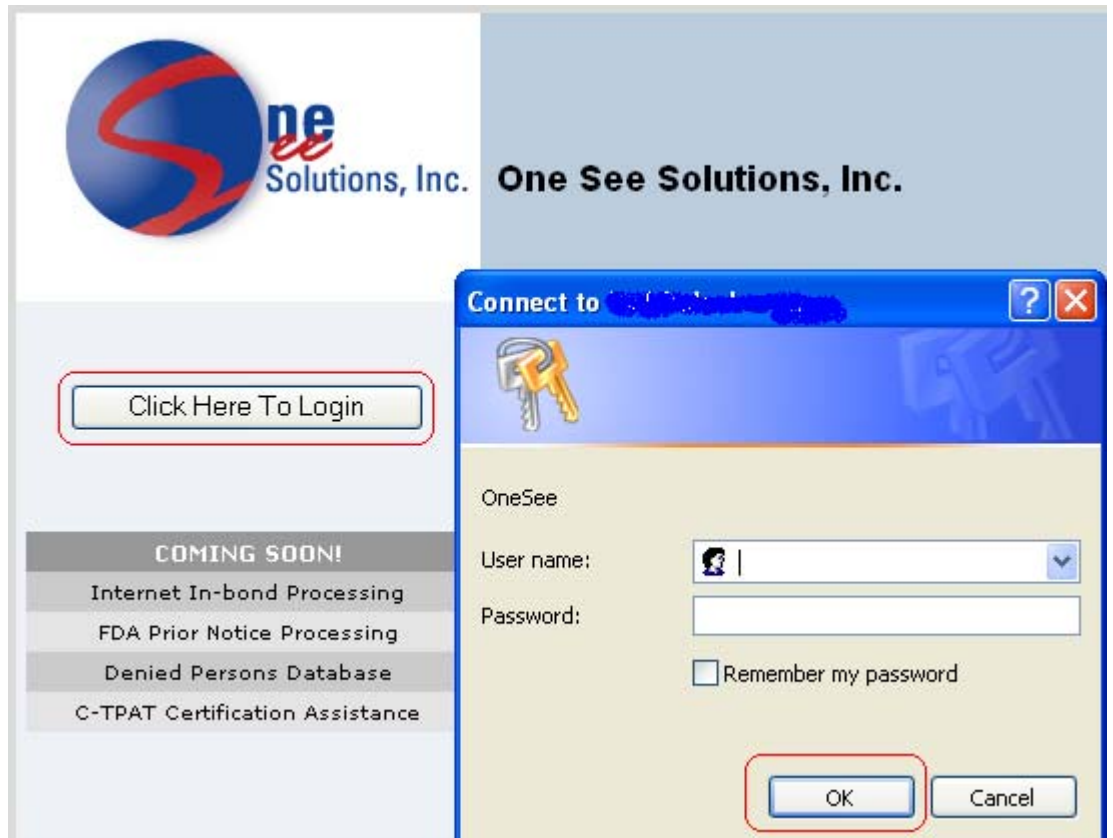


ACS Query Instructions

Step 1: From the One-See home page, click on “Client Login”. Then enter your assigned user name and password. When finished click on “OK”.



Step 2: Enter in the number you wish to query in the appropriate field (bill of lading, air waybill or in-bond number)

SCAC	Master Air Waybill	Inbond Number
<input type="text" value="TEST"/>	<input type="text"/>	<input type="text"/>
Bill Of Lading	House Air Waybill	
<input type="text" value="1234567890"/>	<input type="text"/>	
<input type="button" value="Place In Queue"/>	<input type="button" value="Place In Queue"/>	<input type="button" value="Place In Queue"/>

- If querying the In-bond, use only the in-bond number.
- If querying an ocean, rail or truck bill both the SCAC and Master Bill Number are required.
- If querying an Air Waybill the House Air Waybill is optional, but when querying the House Air Waybill the Master Air Waybill is required.

Step 3: Submit your query(s) by clicking on ‘Submit Queue’

In Queue List		
Time: 06:31 PM	Date: Jul 07, 2004	Queried Number BOL: 1234567890
<input type="button" value="Submit Queue"/>		

Step 4: Wait patiently for a few moments. Your query will appear in the results section. Once you have received a response, the number you have queried will turn blue. Click on the blue number and your results will appear. Below is an example of what an ocean bill of lading response might look like. (You may need to refresh your screen by hitting F5 on your keyboard)

BOL:	99979560012	Time:	06:58 PM	Date:	Jul 07, 2004	
Vessel:	PARIS EXPRESS	Voyage:	008W	ETA:	Jun 20, 2003	Firms Code:
Quantity:	1	Unit:	CT	SCAC:	OOLU	Inbond Number:
Disposition Code	Description	Time	Date	Quantity	Sequence	
55	CAR AMEND ADD	08:25 AM	May 23, 2003	0	001	
1W	PERMIT TO TRNFR	06:02 PM	Jun 18, 2003	0	002	
1C	ENTER RELEASED	05:31 PM	Jun 19, 2003	1	003	
19	CONVEY ARRIVAL	09:20 PM	Jun 20, 2003	0	004	